

# GALLUP HOUSING AUTHORITY

## NOTICE TO RESIDENTS AND VISITORS

### **GAS EMERGENCY PROCEDURES**

NATURAL GAS IS ODORLESS AND COLORLESS IN ITS NATURAL STATE. THEREFORE, AN ORDORANT IS ADDED TO NATURAL GAS SO THAT ITS PRESENCE CAN BE DETECTED. IF YOU SMELL GAS WHILE INSIDE OR OUTSIDE A BUILDING, PLEASE DO THE FOLLOWING:

#### **GAS SMELL INSIDE A BUILDING**

1. **GET EVERYONE OUT OF THE BUILDING IMMEDIATELY!!!**
2. **DO NOT turn on OR off** any electrical switches or battery-operated devices, as this may cause a spark. This includes not using a telephone, cell-phone, televisions, radios, computers, matches, lighters, etc.
3. **From a safe distance or a neighbor's apartment, Call** the Housing Authority at **(505) 722-5000** or Go to the Housing Authority Main office to report the incident.
4. **DO NOT** open or close windows or shut the exterior door.
5. **DO NOT** return to the building until the gas safety experts have given the all-clear.

#### **GAS SMELL OUTSIDE THE BUILDING**

1. **Clear the area immediately.**
2. **DO NOT** use any electric devices, including cell phones, in the area.
3. **DO NOT** attempt to turn off or correct a leaking gas problem yourself.
4. **Call** the Housing Authority at **(505) 722-5000** from a safe distance away.
5. The manager or assistant manager will handle the problem.
6. Emergency response service is available 24-hours a day.

**THE APPROPRIATE AUTHORITIES WILL INVESTIGATE AND REPAIR THE GAS LEAK.**