

**Gallup Housing Authority**  
**SCHEDULE OF CHARGES - IN ADDITION TO RENT**

Revision Date: May 17, 2024    Date of Implementation: July 1, 2024

These Charges will be applied to all Tenants for service, repair or replacement due to other than normal wear and tear as defined in the Dwelling Lease at Part 1, paragraph III(a). Labor cost is based on an hourly rate of \$30.00 per hour.

| Ln                          | Description  | Labor     | Material  | Total Cost |
|-----------------------------|--|-----------|-----------|------------|
| <u>Exterior Doors</u>       |  |           |           |            |
| 1                           | Replace Entry Door, Slab Only, 32"-36" (Front orBack)            | \$ 45.00  | \$ 160.00 | \$ 205.00  |
| 2                           | Replace Entry Door, Whole/Pre-Hung, 32"-36" (Front orBack)       | \$ 90.00  | \$ 250.00 | \$ 340.00  |
| 3                           | Replace Storm-Door, 32"-36" (Front or Back)                      | \$ 40.00  | \$ 240.00 | \$ 280.00  |
| 4                           | Replace, Pneumatic Closer, Storm-Door                            | \$ 10.00  | \$ 26.00  | \$ 36.00   |
| 5                           | Replace Weather-strip, Entry Door - Single Piece                 | \$ 5.00   | \$ 6.00   | \$ 11.00   |
| 6                           | Replace Weather-strip, Entry Door - Set                          | \$ 7.50   | \$ 22.00  | \$ 29.50   |
| 7                           | Replace Bottom Door Sweep - Entry Door                           | \$ 7.50   | \$ 11.00  | \$ 18.50   |
| <u>Interior Doors</u>       |  |           |           |            |
| 1                           | Repair hole, up to 3"  | \$ 15.00  | \$ 5.00   | \$ 20.00   |
| 2                           | Repair cracked or broken wood door jamb/trim                     | \$ 30.00  | \$ 10.00  | \$ 40.00   |
| 3                           | Replace Hollow-Core Door, Slab - Up to 36"x80"                   | \$ 30.00  | \$ 60.00  | \$ 90.00   |
| 4                           | Replace Hollow-Core Door, Slab - Spec. Order / Custom            | \$ 45.00  | \$ 45.00  | \$ 90.00   |
| 5                           | Replace Pre-Hung Door, Up to 36"x80", Incl. Trim & Hdwr.         | \$ 60.00  | \$ 160.00 | \$ 220.00  |
| 6                           | Replace Hollow-Core Door, 18" Bi-Fold, 1 Panel                   | \$ 30.00  | \$ 30.00  | \$ 60.00   |
| 7                           | Re-Paint Door - Up to 36"x80"                                    | \$ 20.00  | \$ 5.00   | \$ 25.00   |
| 8                           | Replace Solid Door Slab - Up to 36" x 80"                        | \$ 30.00  | \$ 146.00 | \$ 176.00  |
| 9                           | Replace Wall Protector   | \$ 5.00   | \$ 4.00   | \$ 9.00    |
| 10                          | Storm Door - Replace Bottom Sweep                                | \$ 5.00   | \$ 12.00  | \$ 17.00   |
| <u>LOCKS</u>                |  |           |           |            |
| 1                           | Extra Key  | \$ 2.00   | \$ 6.00   | \$ 8.00    |
| 2                           | Unlock Door - During Business Hours                              | \$ 20.00  |           | \$ 20.00   |
| 3                           | Unlock Door - After Business Hours                               | \$ 35.00  |           | \$ 35.00   |
| 4                           | Change Locks - All (Cylinders Only)                              | \$ 15.00  | \$ 60.00  | \$ 75.00   |
| 5                           | Replace Lock-Sets - All (Knobs & Dead-bolts)                     | \$ 30.00  | \$ 100.00 | \$ 130.00  |
| 6                           | Replace Single Lock (Knob or Dead-bolt, Incl. Re-Key)            | \$ 10.00  | \$ 25.00  | \$ 35.00   |
| 7                           | Re-Key Single Lock (Knob or Dead-bolt)                           | \$ 10.00  | \$ 15.00  | \$ 25.00   |
| 8                           | Replace Passage Lock (Bedrooms, Closets)                         | \$ 10.00  | \$ 23.00  | \$ 33.00   |
| 9                           | Replace Privacy Lock (Bathrooms)                                 | \$ 10.00  | \$ 25.00  | \$ 35.00   |
| 10                          | Replace Handles, Storm-Door                                      | \$ 10.00  | \$ 16.00  | \$ 26.00   |
| 11                          | Replace Wind-Chain, Storm-Door                                   | \$ 7.50   | \$ 7.00   | \$ 14.50   |
| <u>Walls &amp; Ceilings</u> |  |           |           |            |
| 1                           | Repair hole up to 10" diameter; \$20 per square foot thereafter. | \$ 30.00  | \$ 5.00   | \$ 35.00   |
| 2                           | Fill & Paint Excessive Tack/Nail Holes - <u>Per square foot</u>  | \$ 5.00   | \$ 2.00   | \$ 7.00    |
| 3                           | Repair Texture & Paint (Scuff/Scrapes) - <u>Per square foot</u>  | \$ 5.00   | \$ 2.00   | \$ 7.00    |
| 4                           | Paint Walls - Graffiti - <u>Per square foot</u>                  | \$ 3.00   | \$ 2.00   | \$ 5.00    |
| 5                           | Paint Walls - Repaint whole wall                                 | \$ 45.00  | \$ 12.00  | \$ 57.00   |
| 6                           | Paint Room (Incl. wood-trim, not door)                           | \$ 150.00 | \$ 35.00  | \$ 185.00  |

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|---|---|---------|---------|----------|
| 7 | Repair Wood-Trim (Casing, Base, Sill)- <u>Per lineal foot</u> | \$ 5.00 | \$ 4.00 | \$ 9.00  |
| 8 | Wood Closet Rod - <u>Up to 5ft.; \$1 per foot thereafter.</u> | \$ 5.00 | \$ 5.00 | \$ 10.00 |

Walls & Ceilings

|    |  |          |          |          |
|----|--|----------|----------|----------|
| 9  | Wood Closet Shelving - <u>Up to 5ft.; \$3 per foot thereafter.</u> | \$ 10.00 | \$ 15.00 | \$ 25.00 |
| 10 | Closet Shelf Center Support, Metal Bracket                         | \$ 10.00 | \$ 6.00  | \$ 16.00 |

Floors

|   |  |          |          |          |
|---|--|----------|----------|----------|
| 1 | Tile Replacement - <u>Per Tile</u>       | \$ 7.00  | \$ 2.00  | \$ 9.00  |
| 2 | Carpet Cleaning - <u>Per square foot</u> | \$ 10.00 | \$ 5.00  | \$ 15.00 |
| 3 | Carpet Cleaning - <u>Per room</u>        | \$ 30.00 | \$ 20.00 | \$ 50.00 |
| 4 | Floor Heat Register, Up to 2"x14"        | \$ 5.00  | \$ 12.00 | \$ 17.00 |
| 5 | Floor Heat Register, Up to 4"x14"        | \$ 5.00  | \$ 16.00 | \$ 21.00 |

Windows

|   |   |          |          |          |
|---|---|----------|----------|----------|
| 1 | All broken window pane (Glass only) replacement is a professional service: <u>At cost of invoice from service provider.</u> |          |          |          |
| 2 | Board - Broken Window(s) - During Business Hours  | \$ 15.00 | \$ 18.00 | \$ 33.00 |
| 3 | Board - Broken Window(s) - After Business Hours   | \$ 30.00 | \$ 18.00 | \$ 48.00 |

Screens

|   |   |          |          |          |
|---|---|----------|----------|----------|
| 1 | Repair/Replace Screen Only.                       | \$ 10.00 | \$ 8.00  | \$ 18.00 |
| 2 | Repair/Replace Screen & Frame (Broken or Missing) | \$ 20.00 | \$ 17.00 | \$ 37.00 |

Cabinets

|    |  |          |           |           |
|----|--|----------|-----------|-----------|
| 1  | Replace Linen Cabinet Door                   | \$ 30.00 | \$ 18.00  | \$ 48.00  |
| 2  | Replace Kitchen or Linen Cabinet Door Hinge  | \$ 5.00  | \$ 5.00   | \$ 10.00  |
| 3  | Replace Kitchen Cabinet Door                 | \$ 10.00 | \$ 30.00  | \$ 40.00  |
| 5  | Replace Kitchen Cabinet Drawer               | \$ 30.00 | \$ 30.00  | \$ 60.00  |
| 6  | Replace Kitchen Cabinet Shelf                | \$ 10.00 | \$ 10.00  | \$ 20.00  |
| 7  | Replace Counter-top - <u>Per Lineal Foot</u> | \$ 10.00 | \$ 20.00  | \$ 30.00  |
| 8  | Replace Vanity Base (Sink) Cabinet           | \$ 40.00 | \$ 100.00 | \$ 140.00 |
| 9  | Replace Medicine Cabinet                     | \$ 20.00 | \$ 39.00  | \$ 59.00  |
| 10 | Replace, End-cap, Counter-top                | \$ 7.50  | \$ 10.00  | \$ 17.50  |
| 11 | Base Cabinet - End Splask Kit                | \$ 7.50  | \$ 33.00  | \$ 40.50  |

Appliances

|    |   |          |           |           |
|----|---|----------|-----------|-----------|
| 1  | Replace Refrigerator                          | \$ 30.00 | \$ 550.00 | \$ 580.00 |
| 2  | Replace Door, Refrigerator                    | \$ 20.00 | \$ 250.00 | \$ 270.00 |
| 3  | Replace Door, Freezer                         | \$ 20.00 | \$ 150.00 | \$ 170.00 |
| 4  | Replace Door Bar, Refrigerator                | \$ 3.00  | \$ 51.00  | \$ 54.00  |
| 5  | Replace Door Bar Corner Bracket, Refrigerator | \$ 5.00  | \$ 25.00  | \$ 30.00  |
| 6  | Replace Vegatable Drawer, Refrigerator        | \$ 7.50  | \$ 104.00 | \$ 111.50 |
| 7  | Replace Cover/Shelf, Refrigerator             | \$ 5.00  | \$ 127.00 | \$ 132.00 |
| 8  | Replace Door Handles, Refrigerator            | \$ 15.00 | \$ 64.00  | \$ 79.00  |
| 9  | Replace Door Seal (Rubber), Refrigerator      | \$ 15.00 | \$ 167.00 | \$ 182.00 |
| 10 | Replace Range                                 | \$ 30.00 | \$ 450.00 | \$ 480.00 |
| 11 | Replace on/off knob, Range                    | \$ 7.50  | \$ 31.00  | \$ 38.50  |
| 12 | Replace Oven Door, Range                      | \$ 10.00 | \$ 150.00 | \$ 160.00 |

Gallup Housing Authority - SCHEDULE OF CHARGES

|    |  |          |           |           |
|----|--|----------|-----------|-----------|
| 13 | Replace Oven Door Seal (Rubber), Range | \$ 10.00 | \$ 55.00  | \$ 65.00  |
| 14 | Replace Broiler-pan, Range             | \$ 7.50  | \$ 19.00  | \$ 26.50  |
| 15 | Replace Vented Insert Pan, Range       | \$ 7.50  | \$ 17.00  | \$ 24.50  |
| 16 | Replace Range-Hood                     | \$ 20.00 | \$ 120.00 | \$ 140.00 |
| 17 | Replace Fire Extinguisher              | \$ 10.00 | \$ 30.00  | \$ 40.00  |

Electrical & Fixtures

|    |  |          |           |           |
|----|--|----------|-----------|-----------|
| 1  | Replace Outlet or Switch Cover                             | \$ 5.00  | \$ 1.00   | \$ 6.00   |
| 2  | Replace Electrical Switch                                  | \$ 10.00 | \$ 6.00   | \$ 16.00  |
| 3  | Replace Ceiling Light Fixture - Dining,Kitch.,Laundry      | \$ 15.00 | \$ 18.00  | \$ 33.00  |
| 4  | Replace Ceiling Light Cover - Dining,Kitch.,Laundry        | \$ 5.00  | \$ 10.00  | \$ 15.00  |
| 5  | Replace Ceiling Light Fixture - Bedroom                    | \$ 15.00 | \$ 15.00  | \$ 30.00  |
| 6  | Replace Ceiling Light Cover - Bedroom                      | \$ 5.00  | \$ 9.00   | \$ 14.00  |
| 7  | Replace Wall Light Fixture - Hall                          | \$ 15.00 | \$ 13.00  | \$ 28.00  |
| 8  | Replace Wall Light Cover - Hall                            | \$ 5.00  | \$ 17.00  | \$ 22.00  |
| 9  | Replace Wall Light Fixture - Bath Vanity                   | \$ 15.00 | \$ 20.00  | \$ 35.00  |
| 10 | Replace Wall Light Cover - Bath Vanity                     | \$ 5.00  | \$ 21.00  | \$ 26.00  |
| 11 | Replace Ceiling Fan Complete Fixture                       | \$ 30.00 | \$ 77.00  | \$ 107.00 |
| 12 | Replace Ceiling Fan Light Cover                            | \$ 5.00  | \$ 10.00  | \$ 15.00  |
| 13 | Replace Porcelain Light Fixture with pull chain            | \$ 15.00 | \$ 7.00   | \$ 22.00  |
| 14 | Replace Front Porch Light Fixture - (Address-O-Lite)       | \$ 15.00 | \$ 140.00 | \$ 155.00 |
| 15 | Replace Back Porch Light Fixture - Photovoltaic            | \$ 15.00 | \$ 35.00  | \$ 50.00  |
| 16 | Replace Heat Thermostat                                    | \$ 15.00 | \$ 50.00  | \$ 65.00  |
| 17 | Tampering Fee - Smoke Detector, Thermostat or CO2 Detector |          |           | \$ 50.00  |
| 18 | Replace Smoke Detector                                     | \$ 15.00 | \$ 30.00  | \$ 45.00  |
| 19 | Replace Smoke Detector Batteries                           | \$ 5.00  | \$ 3.00   | \$ 8.00   |
| 20 | Replace Carbon Monoxide Detector                           | \$ 15.00 | \$ 99.00  | \$ 114.00 |
| 21 | Replace Doorbell Button                                    | \$ 5.00  | \$ 10.00  | \$ 15.00  |
| 22 | Doorbell Kit - \$7.50/15mins                               | \$ 7.50  | \$ 30.00  | \$ 37.50  |

Plumbing & Fixtures

|    |   |          |           |           |
|----|---|----------|-----------|-----------|
| 1  | Un-clog Plugged Interior Drain - <u>Per Hour</u>                        | \$ 30.00 |           | \$ 30.00  |
| 2  | Un-clog Plugged Exterior Sewer - <u>At Cost</u> (GHA Time & Equipment.) |          |           |           |
| 3  | <i>If professional service is required: <u>At Cost of Invoice</u> .</i> |          |           |           |
| 4  | Replace Toilet  | \$ 30.00 | \$ 150.00 | \$ 180.00 |
| 5  | Replace Toilet Seat Assembly - Round or Elongated                       | \$ 10.00 | \$ 30.00  | \$ 40.00  |
| 6  | Replace Bath-Sink Faucet  | \$ 15.00 | \$ 69.00  | \$ 84.00  |
| 7  | Replace Bath Diverter Spout   | \$ 10.00 | \$ 21.00  | \$ 31.00  |
| 8  | Replace Bath Splash Guard - Pair  | \$ 10.00 | \$ 15.00  | \$ 25.00  |
| 9  | Replace Shower-Head   | \$ 5.00  | \$ 5.00   | \$ 10.00  |
| 10 | Replace Shower Curtain-Rod  | \$ 10.00 | \$ 12.00  | \$ 22.00  |
| 11 | Replace Towel Bar (Kit) - Towel Bar ONLY \$2.79 / Bracket \$5.49        | \$ 10.00 | \$ 8.00   | \$ 18.00  |
| 12 | Replace Toilet Tissue Holder  | \$ 5.00  | \$ 6.00   | \$ 11.00  |
| 13 | Replace Toilet Roller - only  | \$ 7.50  | \$ 4.00   | \$ 11.50  |
| 14 | Replace Kitchen Sink Faucet   | \$ 20.00 | \$ 95.00  | \$ 115.00 |
| 15 | Replace Tub Surround  | \$ 45.00 | \$ 187.00 | \$ 232.00 |
| 16 | Replace Washer Box Outlet   | \$ 30.00 | \$ 60.00  | \$ 90.00  |

Gallup Housing Authority - SCHEDULE OF CHARGES

Cleaning & Debris Removal

|    |   |          |  |          |
|----|---|----------|--|----------|
| 1  | Clean Range, Complete                       | \$ 60.00 |  | \$ 60.00 |
| 2  | Clean Range-hood, Complete                  | \$ 20.00 |  | \$ 20.00 |
| 3  | Clean Refrigerator, Complete                | \$ 40.00 |  | \$ 40.00 |
| 4  | Clean Toilet                                | \$ 20.00 |  | \$ 20.00 |
| 5  | Clean Tub/Shower                            | \$ 15.00 |  | \$ 15.00 |
| 6  | Trash/Debris Removed                        | \$ 40.00 |  | \$ 40.00 |
| 7  | Grass/Weed Cutting - <u>Flat Rate</u>       | \$ 50.00 |  | \$ 50.00 |
| 8  | Window Air Conditioner Install              | \$ 45.00 |  | \$ 45.00 |
| 9  | City to Return and Empty Trash Can (herbie) | \$ 10.00 |  | \$ 10.00 |
| 10 | Clean - Exterior Trash Container            | \$ 10.00 |  | \$ 10.00 |
| 11 | Open Truck Services - Gallup Solid Waste    | \$ 40.00 |  | \$ 40.00 |

Miscellaneous

|   |   |          |          |          |
|---|---|----------|----------|----------|
| 1 | Storage Fee - After Vacating Unit - <u>Per Day</u>                      | \$ 7.00  |          | \$ 7.00  |
| 2 | Moving Personal Property To Storage - <u>Per Hour</u>                   | \$ 30.00 |          | \$ 30.00 |
| 3 | Labor services (not including material) provided by GHA Tech not listed | \$ 30.00 |          | \$ 30.00 |
| 4 | Replace Gutter - Splash Block (Concrete)                                | \$ 7.50  | \$ 20.00 | \$ 27.50 |
| 5 | Replace Gutter - Downspout  | \$ 15.00 | \$ 20.00 | \$ 35.00 |
| 6 | Replace Gutter - Elbow  | \$ 7.50  | \$ 7.00  | \$ 14.50 |
| 7 | Replace - Gutter - 10 foot  | \$ 15.00 | \$ 15.00 | \$ 30.00 |

Professional Services - If Necessary, will be determined, coordinated and arranged by GHA. Tenant may be responsible for repayment of cost of invoice from vendor.

|   |  |              |  |         |
|---|--|--------------|--|---------|
| 1 | Window Replacement/Repair - Tenant must contact Police and Obtain a Report or Will be Charged for cost |              |  |         |
| 2 | Vehicle Towing - Parked in other than Designated Area or Vehicle Not Operable for More than 2 Weeks.   |              |  |         |
| 3 | Bedbug Treatment   |              |  |         |
| 4 | Carpet Cleaning  |              |  |         |
| 5 | Garden Tools (Hoe, Rake, Shovel) NOT RETURNED  | \$15.00 each |  | \$15.00 |